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Coahoma Community College

EMPLOYEE / STUDENT GRIEVANCE FORM

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Decision of Immediate Supervisor/Dean

Large empty rectangular box for the decision text.

Supervisor's or Dean's Signature		Date	
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Employee's or Student's Answer	I am satisfied with the answer to my grievance.		
	I am not satisfied with the answer to my grievance and wish to have it advanced to the next step.		

Second Step  
Reply to the Employee/Student Grievance Next Level

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Supervisor's or Dean's Signature	Date
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Third Step  
Reply to Employee Grievance, Next Level

President's Signature

Date

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